

Administrative Council extraordinary session, minute 129

November 27, 2024

12:00 to 13:00 h

Asistentes

NAME	INITIAL	POSITION
Dr. Luis Ernesto Derbez Bautista	(LED)	President
Dr. José Daniel Lozada Ramírez	(JLR)	Vice-President for Academic Affairs
Mtra. Mónica Ruiz Huerta	(MRH)	Vice-President for Administration
Mtra. Ma. Del Carmen Palafox Ramos	(MPR)	Vice-President for Student Affairs
Dr. René Alejandro Lara Díaz	(RLD)	Vice-President for Research, Postgraduate Studies and Extension
Mtro. Mario Vallejo Pérez	(MVP)	Vice-President for Finance and Institutional Development
Mtra. Lorena Martínez Gómez	(LMG)	General Director of the Office of the Rector
Mtro. Jesús Salvador Mijangos Patiño	(JMP)	General Counsel
Dra. Perla del Rocío Fernández López	(PFL)	Dean of the School of Arts and Humanities
Dra. Lucila Isabel Castro Pastrana	(LCP)	Dean of the School of Sciences
Dr. José Gerardo Traslosheros Hernández	(JTH)	Dean of the School of Social Sciences
Dr. Rafael Carrera Espinoza	(RCE)	Dean of the School of Engineering
Dr. Sergio Picazo Vela	(SPV)	Dean of the School of Business and Economics
Dr. Enrique Ajuria Ibarra	(EAI)	Representative professor at the School of Arts and Humanities (Literature and Humanities)
Mtro. Juan Mauricio Audirac Camarena	(JAC)	Representative professor at the School of Arts and Humanities (Information Design)
Dr. José Manuel Fernández Rivero	(JFR)	Representative professor at the School of Sciences (Health Sciences)
Dr. Miguel Ángel Reyes Cortés	(MRC)	Representative professor at the School of Sciences (Actuarial Science, Physics and Mathematics)
Dra. Viviana Ramírez Ramírez	(VRR)	Representative professor from the School of Social Sciences (International Relations and Political Science)
Dra. Judith Cruz Sandoval	(JCS)	Representative professor from the School of Social Sciences (Communication Sciences)
Dr. Juan Horacio Espinoza Rodríguez	(JER)	Representative professor from the School of Engineering (Computing, Electronics and Mechatronics)
Dr. Pedro Bañuelos Sánchez	(PBS)	Representative professor from the School of Engineering (Computing, Electronics and Mechatronics)

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Dra. Paulina Alejandra Ávila Torres	(PAT)	Representative professor from the School of Business and Economics (Business Administration)
C. Emiliano Gatica Ferrer	(EGF)	President of CEUDLAP
C. Gabriela Beatriz Rodríguez Gómez	(GRG)	Student representative of the School of Arts and Humanities
C. María Fernanda Díaz Gómez	(MDG)	Student representative of the School of Sciences
C. Nydia Hernández Bravo	(NHB)	Student representative of the School of Engineering
C. Juan Pablo Munive García	(JMG)	Student representative of the School of Business and Economics
Invitados:		
Dra. Mónica Núñez Huerta	(MNH)	General Finance Director
Secretaría Técnica del Consejo:		
Mtra. Julia Edith Barrientos Ortiz	(JBO)	Technical Secretary
Mtra. Mariella Sandoval Munguía	(MSM)	Deputy Technical Secretary

Agenda

1. Verification of Quorum.
2. Approval of the Agenda.
3. Budget 2025
4. Miscellaneous
 - a) Important dates for December 2024

Summary of agreements:

- a) The board members unanimously approved the 2025 budget.
- b) MNH will send the reclassification of contingent expenses, considering mainly academics and student services as a priority, and that if any of the councilors disagreed, they would send their comments via email

1. Quorum Verification

JBO reported that a quorum was present to begin the session.

2. Approval of the Agenda

The board members agreed with the agenda presented, considering the addition by MHR of the important dates of December 2024.

3. Topics

a) Budget 2025

LED requested authorization for the admission of Dr. Núñez to present the topic, all the board members agreed.

MNH reported that the Budget Committee held five sessions, mentioning that the Income Budget had been presented on October 9th, and three sessions for the Expenditure Budget. Where, the Income Budget indicated the size of the Expenditure Budget. On November 13th they presented the Expenditure Budget and on November 27th the Budget 2025.

Finally, it was agreed that MNH would send the reclassification summarizing that the priority expenses were academic subscriptions, academic fees, equipment maintenance, laboratory chemicals and pharmaceuticals, and announced that it would send a reclassification focusing on academics and student services. Advisors could send comments by email if there were disagreements.

4. Miscellaneous

a) Important dates for December 2024

MRH reported the following dates to consider in December 2024:

December 4-6 - Mail to generate the QR for the Christmas gift (chest and turkey)

December 9-12 - Period to collect the Christmas gift, the QR can be forwarded to a third party to collect it

LGM added that, in the same league to generate the QR code for the Christmas gift, the QR code for the Christmas party raffle to be held on December 18th at 5:00 p.m. should also be generated.

LED thanked the directors for their attendance and participation and ended the meeting.

End of session.