

The *Beca Artística* scholarship consists of financial support for bachelor level studies offered by the UDLAP according to the characteristics and conditions outlined in this document.

The *Beca Artística* scholarship applies to:

- New students.
- The cost of tuition for required courses under the study plan or plans selected.

The *Beca Artística* scholarship does not apply to:

- The bachelor's degree in medical surgeon or the bachelor's degree in nursing.
- Elective courses, prerequisites ongoing projects, workshops, or additional fees, among others. (This line is explanatory but not limitative)

General aspects:

- The designated percentage will be determined by the "*Dirección General de Difusión Cultural*".
- Students must be must be accepted into the bachelor level studies the UDLAP offers and carry out the admission procedures in effect before the department of School Services.
- Students may receive only one type of institutional Scholarship and in the case the student requests a definitive leave from the UDLAP, refuses the scholarship or fails to satisfy the respective requisites, they will not be permitted to recover the scholarship or to receive any other.
- Scholarship recipients must not have any debts outstanding with the UDLAP (financial, documents, among others) prior to registering for each academic period.
- The Academic Department will verify the requisites for maintaining the scholarship or will cancel the scholarship at the end of each academic period.
- The Scholarship Office is responsible for the application of the *Beca Artística* scholarship, and also for its renewal for each academic period for the duration of the study plan selected, provided the requisites to maintain the scholarship are met.
- The *Beca Artística* scholarship recipient is responsible for checking the scholarship amount has been correctly applied to their account statement, as no retroactive application or adjustment will be permitted. In the event the student detects any error, they will report this to the Scholarship Office before the last day in the period for the first deferred payment, according to the UDLAP calendar.
- The *Beca Artística* scholarship recipient must present, through the Department of Medical Services and Rehabilitation, the medical and toxicological tests for medical evaluation.
- The *Beca Artística* scholarship recipient, will be part or interdisciplinary projects or activities along with the Cultural Representative Teams, according to the annual program.
- Students must know the academic and administrative regulations in effect in the UDLAP since they are subject to the applicable policies and procedures, the University reserves the right to cancel the scholarship in the event the student incurs in a gross infraction of these rules and regulations.
- It is the student's obligation to keep informed through the institutional mail.
- Under no circumstance will the UDLAP give cash to the student for the scholarship awarded, or any other form of payment.

- In the case of dual programs, exchanges, special programs, and professional internships overseas the *Beca Convenio Preparatorias Preparatorias* scholarship will be applied according to the **"Policy on the Application of Institutional Scholarships for International Programs"** and the **"Artistic Scholarship Regulation"**.

Requisites for maintaining the *Beca Artística* scholarship:

- The student must be enrolled in and studying a bachelor level program provided by UDLAP and must attend to the course without interruption. If the student requests a definitive leave from the UDLAP, the scholarship will be canceled and cannot be recovered or any other Institutional Scholarship awarded in the future.
- The students must register during the regular period of enrollment, as indicated in the school calendar. In case of failure to comply with this point, the scholarship will be canceled and cannot be recovered nor obtain any other institutional Scholarship awarded in the future.
- The student must register for a minimum of 30 units for each academic period. The mandatory academic periods are *Spring* (January-May) and *Fall* (August-December). During the *Summer* academic period (June-July) the Cultural Representative Team Office, will determine if the student should register. In case it is required to register, the student must register a course of the study plan or otherwise the corresponding control course, in order to be a current student.
- The student must maintain a **minimum cumulative average** of eight point zero (**8.0**) on each academic period.
- The student will not request more academic movements than those permitted as indicated in the following table:

Change of degree program	Voluntary withdrawals and or fails	Temporary leave
0	4	1

- The Cultural Representative Team Office, will follow up the participation and compliance of the different activities to perform. In case of non-compliance, the *Beca Artística* scholarship will be cancelled.
- During the term of the benefit, the scholarship recipients are required to participate in annual basis in the UDLAP Draw by selling tickets according to the established in the **"UDLAP Draw Policy"**.
- The students with *Beca Artística UDLAP* will not cover *Scholarship Service* hours.
- If any or some of the above are not complied, the UDLAP may rescind and terminate the scholarship in advance.
- Any situation not provided in this guideline will be analyzed and authorized by the scholarship committee or the person designated by entering the procedure in the Scholarship Module of the Academic Services Department located in building 1, office 102, or to informacion.beca@udlap.mx